

Group Visitor Booking Form

Property: ARLINGTON COURT	Reference: ARLD
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Contacting you

Group/company name:

Your Name (Group Organiser)	Title	First Name/Initial	Last name
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Address:

Town:	County:	Postcode:
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Email:	Telephone:	Fax:
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About your visit

Name of group leader:

Date of visit:	Mobile no. of group leader during visit:
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Name of coach company (if used):	No of coaches:
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Estimated times

Arrival time:	Departure time:	Entry time into house/garden:
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About the group

Total number expected:	Nationality of group:
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No of NT members:	No of paying adults (non-members):	Est. no of children:
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Education group membership details:

Is the group one of the following?	NT Association <input type="checkbox"/>	Coach & Tour Operators <input type="checkbox"/>	Youth & Education group <input type="checkbox"/>	Other <input type="checkbox"/> Please state:
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Payment: For group reduction to apply all admission fees must be made as one payment on the day of your visit.

Method of payment: CASH / CHEQUE / INVOICE

Catering: Please tick this box if you would like to be contacted about catering facilities
 Alternatively please indicate your catering needs below (e.g.: "20 x cold lunch", 35 x tea and cake at 2pm").

Private room: Please tick this box if you would like to be contacted about booking a private room
 Alternatively please indicate any room requirements below.


General comments: Please detail here any other requests you and your group have, or if there is any information you feel we ought to know in order to provide the best service to your group during the visit:

Other information

Which of the following did you use to help you plan this visit (please tick as many as boxes as relevant):

Previous visit
 Recommendation
 Property leaflet
 NT Website
 NT Groups Guide
 NT Special Interest Tours
 NT Where Next Groups Newsletter
 Exhibition (please state):
 Advert (please name publication):
 Other (please state):

Data protection

 The National Trust collects and processes personal information for the purposes of customer analysis and direct marketing so that we can contact you about our conservation, membership, fundraising and other activities. Please tick this box if you would prefer not to hear from the National Trust in this way. []
 National Trust Enterprises also works with carefully selected organisations and we may contact you with special offers from them that will benefit the National Trust. Please tick this box if you would prefer not to receive these offers. []
 I am happy to be contacted by the National Trust by email and email newsletters about conservation, membership, fundraising and other activities. My email address is (please print): _____
 National Trust Enterprises also works with carefully selected organisations and we may contact you by email and email newsletter with special offers from them that will benefit the National Trust. Please tick this box if you do want to receive these offers. []

For Property Staff only:

Contact at property:	Cost confirmation:	Payment status:
Date of reply:	Booking status:	