



National Trust

Carding Mill Valley & the Long Mynd Booking Form

From: Learning Officer, Chalet Pavilion, Carding Mill Valley, Church Stretton, Shropshire, SY6 6JG Tel: 01694 725006

To complete the form, select the grey boxes and type the required information. To return the form, save the document and attach it to an email and send to learning.cardingmill@nationaltrust.org.uk

School/College Name					
Address					
Teacher in charge (Mr, Mrs etc.)			Postcode		
Email			Tel No.		
Date/s of visits NOT alternatives	1st visit		2nd visit		Ratio of 1:10 minimum
Number	Students		Students		
	Year Group		Year Group		
Number	Adults		Adults		
Number	Coaches		Coaches		
Number	Minibuses		Minibuses		
Estimated times	Arrival		Arrival		
	Departure		Departure		
Education group Membership No. (If applicable)	Without EGM number and expiry date there is no discount		Expiry Date		

Please tick the services you wish to book below.

A cancellation fee of 50% will be charged if we are informed with less than 7 days' notice. Full fee less than 48 hours, includes Self-guided visits. Please see Covid-19 exemptions overleaf.

- | | | | | | |
|---|-------------------|--------------------------|----|----------------|--------------------------|
| 1 | Self guided visit | <input type="checkbox"/> | 9 | Lunch Room | <input type="checkbox"/> |
| 2 | River study | <input type="checkbox"/> | 10 | Equipment hire | <input type="checkbox"/> |
| 3 | River dipping | <input type="checkbox"/> | | | |
| 4 | Guided walk | <input type="checkbox"/> | | | |
| 5 | Geology | <input type="checkbox"/> | | | |
| 6 | Map and Compass | <input type="checkbox"/> | | | |
| 7 | Habitats | <input type="checkbox"/> | | | |
| 8 | Wilderhope Farm | <input type="checkbox"/> | | | |

I have read and agree to distribute the Essential Guidance sheet below

SIGNED:	DATE:
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Pricing

Guided visits per pupil:

EGM - £6.00/Non-EGM -£8

Self-guided visit per person:

EGM - FREE/Non-EGM - £1.50

(Minimum charge £25 for a self-guided group)

Other services

Equipment hire: £7.50 per set

Lunch room hire: £25 Covered shelter hire: £12.50

It is advisable to telephone 01694 725006 to check the availability of dates for your visit.

For guided visits we require a minimum booking of 15 pupils and a minimum of two accompanying adults.

Your school will be invoiced after the visit from NT Financial Service Centre (Swindon) and the prices will have V.A.T. added.

A cancellation fee of 50% will be charged if we are informed with less than five school working days notice. The full fee will be charged if cancellation is less than two school working days or no cancellation is informed to us, includes self-guided visits. Cancellation fees will be waived if, due to Government guidance, Covid-19 restrictions are imposed on school local area or CMV or due to outbreak of Covid-19 on-site in CMV or at school.



Self-guided Groups Covid-19 Secure Visit Guidelines

Carding Mill Valley & the Long Mynd 2020-21

Please ensure all adult leaders of your party read these guidelines prior to arrival in Carding Mill Valley

Covid-19 procedures for your visit

- Upon arrival in the valley please speak with the Welcome Team at our entrance hut so they can contact a member of the Learning team to meet you. Please note the Welcome Team only operate March-end of Oct, outside of this time please proceed up the valley.
- Your coach driver will then be directed up the valley to our turning area (near the houses, by the bales).
- Your coach should turn and drive back to the designated coach parking area.
- Once parked you will have space to disembark away from other visitors, a member of the Learning team will be there to greet you.
- The Learning team staff will then lead your group up to the Chalet Pavilion to use the toilet facilities.
- Please organise your students into a socially distanced stagger to avoid swamping the toilets (we advise 3 students in men/women at a time) and please remind students to **use the provided hand sanitiser prior to entry**, that they wear **facemasks whilst inside** and observe correct **hand washing before exiting**.
- Once your party have used the facilities the Learning team staff will direct you either through the ford or to use the pathway avoiding the ford. The pathway will require staff to hold other visitors at the top of the pathway for a short while so social distancing can be safely observed.
- At the end of the pathway you will be free to proceed up Carding Mill Valley to enjoy your visit but please update the Learning team on your approximate timings so they can be prepared for your return.
- The pipe walk path from the top of Carding Mill Valley and New Pool Hollow reservoir is **out of bounds** for school groups due to its narrowness.
- The path from the top of Carding Mill Valley to Lightspout waterfall is **out of bounds** for school groups as we cannot ensure social distancing measures can be adhered to.
- When returning to the Chalet Pavilion please ensure the pathway after the ford is clear of other visitors before using.
- When you arrive back at the Chalet Pavilion please wait for Learning staff to assist you with using pathway and toilet facilities.
- Your party are welcome to use the takeaway catering facilities in the Chalet Pavilion but please note there is **NO INSIDE SPACE** for groups to use. Please ensure there is a maximum of 6 members of your group (5 students and 1 adult) in the Chalet at one time and that they wear facemasks. If you wish to pre-book any drinks or food please email our F&B manager George Dunhill: George.Dunhill@nationaltrust.org.uk
- If you are having lunch during your visit please choose an outside space away from other visitors and take all of your rubbish with you.
- In the event of poor weather, you will need to use your coach as an inside lunch space.

Good practice whilst visiting Carding Mill Valley & the Long Mynd

- Teachers and helpers must be allocated to a student group and be responsible for them all day and in particular at lunch-time.
- Students **MUST NOT** be left to work anywhere in the valley unsupervised. **Please do not** allow students to run down valley slopes or footpaths. At all times school staff are

responsible for student behaviour and first aid. Students must respect other visitors, National Trust staff and valley residents.

- **Please do not work or allow students in the vicinity of private valley residences** and please do not measure or work outside the Chalet Pavilion – this is a major pinch point in the valley. We have data for this section of river, please ask if you would like copies.
- All of your group must be **suitable dressed** for all potential weathers. Remind students that **sun screen, hats and tops that cover neck and shoulders**, are advised for outdoor work in summer. The Long Mynd can exhibit extreme weather at any time
- Please **lead by example** and use mobiles only for emergencies or to contact the school's First Aider.
- When walking do not group with other adults at the rear. **Groups must be lead adult and have a backmarker adult.**
- The group leader must have copies of their **risk assessments** with them and have completed a **pre-visit** of the whole site.
- All group members must be reminded of the **Countryside Code** and "**Respect, Protect, Enjoy**".
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/900032/countryside-code-poster.pdf
- Please do not put general waste in the dog bins or leave litter anywhere in the valley. Please request a bin bag if needed, we can dispose of this for you.
- For more details and background information see our website:
<https://www.nationaltrust.org.uk/carding-mill-valley-and-the-long-mynd/features/learning-and-educations-visits>
- To contact the Learning Team please e-mail: learning.cardingmill@nationaltrust.org.uk or ring 01694 725006.