

Educational Group Booking Form

Please return to:
Group Bookings, Castle Drogo,
Drewsteignton,
Exeter,
EX6 6 PB

castledrogo@nationaltrust.org.uk

School/College					
School/College Name:					
Type of School:		Number on Roll:			
Address:					
Post Code:		Telephone:			
Booking contact					
Title:		First Name:		Last Name:	
Email:				Telephone:	
Group leader (on the day)					
Name of group leader:					
Position of group leader:		Mobile Number:			
Has your group leader visited Castle Drogo with pupils before?				Yes/No	
Date of previous visit:		Has this group visited before?		Yes/No	
About your visit					
Date of visit:		Education Group Membership Number:			
Arrival time:		Departure time:			
Total number expected:		Age range of pupils/students:			
No. of Teachers:		No. of pupils/students:		No. of Other Adults:	
Do you have a theme for your visit? If so, please let us know here:					
Travel					
Name of Coach Company (if used):			No of Coaches:		
<i>Due to narrow access, the Highways Agency recommends the <u>maximum</u> coach size is 43 seats, 10.5m x 2.4m.</i>					
Meet & greet: If arriving by coach, we ask that the group leader informs Visitor Reception of your arrival so a member of our team can greet your group on your coach.					
Group requirements					
Catering: For further information, please contact our catering manager on 01647 434143 or tick this box if you prefer for our team to contact you. <i>Alternatively we invite your group to order individually in our café (for larger groups we advise booking)</i>					
Activity hut: Please tick this box if you would like to be contacted about booking our activity hut.					
Please turn over					

Additional requirements: Please detail here any other requests you and your group have, or if there is any information you feel we ought to know in order to provide the best service to your group during the visit:

Insurance

Does your school have insurance cover provided by your local authority?


Yes/No

How did you hear about us?

Which of the following did you use to help you plan this visit (please tick as many as boxes as relevant):

- | | | | | |
|--|--|--|-------------------------------------|--|
| <input type="checkbox"/> Previous visit | <input type="checkbox"/> Recommendation | <input type="checkbox"/> Property leaflet | <input type="checkbox"/> NT Website | <input type="checkbox"/> NT Groups Guide |
| <input type="checkbox"/> Community Engagement Officer (Paula Clarke) | <input type="checkbox"/> National Trust Talk/Speaker | <input type="checkbox"/> NT Where Next | | |
| <input type="checkbox"/> Exhibition (please state): | <input type="checkbox"/> Advert (please state): | <input type="checkbox"/> Other (please state): | | |

Data protection

-  The National Trust collects and processes personal information for the purposes of customer analysis and direct marketing so that we can contact you about our conservation, membership, fundraising and other activities. Please tick this box if you would prefer not to hear from the National Trust in this way. []
- National Trust Enterprises also works with carefully selected organisations and we may contact you with special offers from them that will benefit the National Trust. Please tick this box if you would prefer not to receive these offers. []
- I am happy to be contacted by the National Trust by email and email newsletters about conservation, membership, fundraising and other activities. My email address is (please print): _____
- National Trust Enterprises also works with carefully selected organisations and we may contact you by email and email newsletter with special offers from them that will benefit the National Trust. Please tick this box if you do want to receive these offers. []

For property staff use only:

Contact at property:

Cost confirmation:

Payment status:

Date of reply:

Booking status: