

Guidance for New Suppliers

All food and beverage suppliers supplying into our retail and catering operations must hold an approved level of food safety certification.

Why do our suppliers need this Accreditation?

We need to ensure our supply chain is safe, traceable and auditable. Although you may only supply a small number of properties, we operate more than 200 food outlets and 250 retail shops. As such we have a responsibility to ensure that the food and drink we sell to our visitors and customers are of a high standard and meet the appropriate criteria.

Which Accreditation is right for each Supplier?

This will depend on the **type of product you supply**, the **company size**, the **level of risk in your supply chain**, the **number of Premises** you operate

Salsa (Safe & Local Supplier Approval)

This is a nonprofit making joint venture between NFU Food and drink Federation, British Hospitality Association (BHA) and British Retail Consortium (BRC) It was set up to assist local and small scale suppliers to achieve best practice in food standards in their supply chain without the cost of a full BRC Audit. Salsa is recognized by most food service organisations as well as major retailers- the main benefit therefore is that smaller suppliers are able to meet the Food Safety requirements of a large number of potential customers at a relatively low cost (Approx. £535 per year) Once passed, suppliers details are held on Salsa's supplier database.

Self Certification

This is for Smaller producers who supply relatively low risk products, suppliers will be able to certify themselves using a form provided by STS. The cost of this is £30 per year plus VAT. Limited suppliers fall into this bracket and it mainly covers honey suppliers.

STS Small & Regional

STS also provide an audit for small & regional suppliers at a cost of £340 plus VAT this is a lower cost than SALSA.

BRC Global Standards for Food Safety

This standard is appropriate for food manufacturers and the scope covers foods to a point of dispatch. There are no specific requirements as to the size of the supplier to qualify for the BRC Food Safety standard. Audit Duration is determined by an Audit calculator. The cost for a BRC audit date rate is £550 plus VAT and a BRC admin fee of £300 plus vat.

All Suppliers who wish to supply the National Trust must have the appropriate accreditation as described above.

Once a supplier has been successful taken forward from the supplier marketplace event - the supplier's details will be passed to STS who will contact them. STS will send the supplier a questionnaire in order to understand the level and type of accreditation required. They will then explain the costs attached to that and arrange a date for the Audit to take place. Once the supplier has completed these procedures the STS database will be updated to reflect this, and The National Trust will be informed of their status. An Audit will be carried out every 12 months to ensure standards are maintained. This again will be carried out by STS. A supplier will not be set up with The National Trust, the shops will be unable to make orders until the relevant accreditation and checks have been completed.

If a Supplier already has Salsa, BRC or any other nationally recognised accreditation, they must still go through the process with STS in order for The National Trust to be satisfied that it reflects our own food standards.

STS on behalf of The National Trust are there to check each supplier's certification to ensure that it is appropriate for the products that are being supplied.

The costs attached to this are as follows and are plus VAT:

Supplier already has:	Costs
Salsa	£50
BRC	£90

STS offer their own certification for Suppliers with no Certification who wishes to use STS

Small & Regional £340 ½ day on site (smaller suppliers)

STS £550 1 day on site (larger suppliers)